

REQUEST FOR QUOTATION

Business Name : _____ **Date:** _____
Address : _____ **Quotation No. :** _____
PhilGeps Reg. No. : _____ **ABC:** _____

Please quote you lowest price on the item/s listed below, subject to the General Conditions on the Purchase Request, stating time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with

HENRY B. ASUNCION

BAC Chairman

- NOTE:**
1. ALL ENTRIES MUST BE TYPEWRITTEN
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FORM DATE OF A ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
 5. PhilGEPGS REGISTRATION CERTIFICATE WILL BE ATTACHED UPON SUBMISSION OF THE QUOTATION IF AVAILABALE
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF PRODUCT BEING OFFERED.

Item No.	Quantity	Unit	Description	Unit Cost	Amount
				TOTAL	
<i>(Total Amount in Words)</i>					

IN FIGURE: **Php.** _____

Brand and Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Condition, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No. / Cellphone No. / Email Address